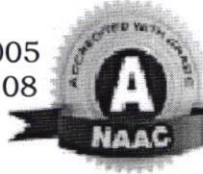




SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING
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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Meeting Notice

Ref:SITE/BOS/2022/07

Date: 24/12/2021

A meeting of the BOS is scheduled on 03rd January 2022 at 10:00 am in the office of the Head of Department , ECE to discuss the following agenda.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 6th July 2021
2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 6th July 2021
3. **Item No. 3:** To consider running of value added course in the programme of UG.
4. **Item No. 4:** To identify interdisciplinary courses in the department in collaboration with other department.
5. **Item No. 5:** To examine the Hybrid mode (online& offline) class course completion for the UG program for the year 2021-22 Odd Sem.
6. **Item No. 6:** To consider and approve Board of Examiners for theory and practical examination for the UG programme of odd Sem 2021-22.
7. **Item No. 7:** To conduct a workshop for the students on latest domain of Electronics and Communication Engineering and allied branches.
8. **Item No. 8:** To conduct a Industrial Visit for the students of Electronics and Communication Engineering and allied branches.
9. **Item No. 9:** To conduct a Outreach and Extension to aware the villagers about online fraud.

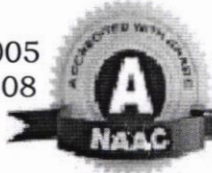
Any other items with the permission of the chairman.

Copy to : All faculty members of ECE Department, SITE



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/10

Date: 04/01/2022

Minutes for Meeting of Board of Studies held on 03rd January 2022 at Department of Electronics & Communication Engineering

A meeting of Board of Studies was held on 03rd January 2022 at **10:00 AM** in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE.

Following members attended the meeting

Sr No	Name of Faculty Member	Designation	Role	Signature
1.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person	
2.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert	
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert	
4.	Er. Vishwas Mishra	Assistant Professor, ECE	Member	
5.	Er. Supratim Saha	Assistant Professor, ECE	Member	
6.	Er. Rajesh Parihar	Assistant Professor, ECE	Member	
7.	Er. Vikas Sharma	Assistant Professor, ECE	Member	
8.	Er. Jainendra Kumar	Assistant Professor, ECE	Member	
9.	Er. Shobhit Tyagi	Assistant Professor, ECE	Member	
10.	Er. Abhishek Kumar	Assistant Professor, ECE	Member	
11.	Er. Priyanka Saini	Assistant Professor, ECE	Member	

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

Resolution: The members noted the action taken

1. Item No. 1: To confirm the minutes of the Board of Studies meeting held on 6st July 2021.

Resolution: The member confirmed the minutes

2. Item No. 2: To report action taken on the minutes of Board of Studies held on 6st July 2021.

Resolution: The members noted the action taken

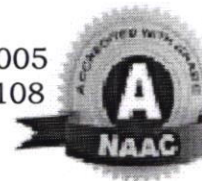
3. Item No. 3: To consider running of value added course in the programme of UG.

Resolution: It was recommended to commence the value-added courses. The members reiterated that such courses would add value to their employability and provide additional skills.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

4. Item No. 4: To identify interdisciplinary courses in the department in collaboration with other department.
Resolution: Discuss and implemented interdisciplinary courses in the department in collaboration with other department.
5. Item No. 5: To examine the class course completion for the UG for the year 2021-22 Odd Sem.
Resolution: The members examine the class course completion for the UG for the year 2021-22 Odd Sem.
6. Item No. 6: To consider and approve Board of Examiners for theory and practical examination for the UG programme of odd Sem 2021-22.
Resolution: Approved and recommended to COE
7. Item No. 7: To conduct a workshop for the students on latest domain of Electronics and Communication Engineering and allied branches.
Resolution: Various list of workshop which can be done was discussed and responsibility was given to conduct the same.
8. Item No. 8: To conduct a Industrial Visit for the students of Electronics and Communication Engineering and allied branches.
Resolution: Various list of Industry was presented out of which one is selected and responsibility was given to conduct the same.
9. Item No. 9: To conduct Outreach and Extension activity to aware the villagers about online fraud.
Resolution: Various Topics was discussed out of which one is selected and responsibility was given to conduct the same.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.


Er. Amit Kumar
HoD , ECE
SITE, SVSU